

REGISTRATION FORM AND EVENT AGREEMENT

EARTH DAY-BAY DAY 2020

Saturday, April 4, 2020

Heritage Park, Corpus Christi, TX



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BAYS FOUNDATION**

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Adriana Reza

1231 Agnes St., Ste. A-15
Corpus Christi, Texas 78401
P. (361) 882-3439
F. (361) 882-5625
E. cbbf@baysfoundation.org

**A Partnership for
Conservation**
www.baysfoundation.org

Participation in Earth Day-Bay Day (EDBD) 2020 requires submission of a completed registration form- **Due on or Before March 20, 2020.** *Earth Day Bay Day Family Friendly* exhibitors, vendors and entertainers are especially welcome.

FACILITIES: Exhibitors will be provided with **one** 6-ft. table and **two** chairs under an awning or tent. Requests for additional items or special reservations must be made in advance and will incur extra charges (extra tables are \$10.00 each and additional chairs \$1.00 each.)

SPECIAL RESERVATIONS: You may reserve a corner spot for an additional \$15.00 charge. Limited corner spaces are available.

ELECTRICITY: NOT AVAILABLE for food vendors. Reserve a space with electricity for an additional \$5.00 charge. Limited spaces with electricity are available. You must provide your own electrical cords. Advance permission is required for ALL generator use. Call (361) 882-3439 prior to registration.

SET UP & BREAK DOWN: Complete setup BEFORE 8:30 a.m. Saturday, April 4th. Event is open to the public from 9:30 a.m. - 5:00 p.m. Event officially opens at 10 a.m., but visitors can enter a bit earlier. We would like all exhibitors to stay until 5:00 p.m. when break down begins and break down must be completed BEFORE 7:00 p.m. Clean up ALL trash and leave the area with as little wear as possible.

PARKING: Vehicles **must** be moved off site or to the EDBD designated parking areas ONLY by 9:00 a.m. This includes EDBD designated grass lots.

INCLEMENT WEATHER: Previous years have seen inclement weather. Event may be cancelled or shortened due to inclement weather. We will send an email to all exhibitors if this is the case, so **PLEASE PROVIDE EMAIL & CELL NUMBER.**

GIVEAWAYS: Up to 10,000 visitors are expected at *Earth Day-Bay Day 2020*, many of them families with children. **Use best judgement for giveaways, we are setting an example of wise stewardship for our community.**

SCHOLARSHIPS: Limited scholarships available for education and community services, please call CBBF office for details. Does not permit sale of product or services.

FEES: The Earth Day-Bay Day Committee reserves the right to disallow the sale of certain types of merchandise. Products must be Earth/Bay friendly (i.e. recyclable, reusable, sustainable and educational, etc.). Fees for extra chairs, tables, electricity or special reservations are in addition to booth/vendor fees.

- **NON-PROFIT, NOT-FOR-PROFIT and GOVERNMENT ENTITIES:** DISCOUNTED to \$20.00 per booth.
- **VENDOR/EXHIBITOR FEES:** \$50.00, this fee permits display and sale of products or services.

Please mail, email (edbd@baysfoundation.org), or fax to 361-882-5625

Rev 01/29/2020

CBBF Use Only: Tent/Area _____
 # T ____ #C ____ E y / n Special _____

REGISTRATION FORM AND EVENT AGREEMENT
EARTH DAY-BAY DAY 2020
Saturday, April 4, 2020
10:00 a.m. to 5:00 p.m.
Heritage Park, Corpus Christi, TX

REGISTRATION DUE MARCH 20, 2020
NO REFUNDS WILL BE MADE AFTER PAYMENT IS RECEIVED

Organization/Company: _____
 Contact(s): _____
 Address: _____ City _____ State _____ Zip _____
 Telephone(s): Day _____ Cell _____ Fax _____
 E-mail address(es): _____
 Describe your organization and interest to participate in EDBD: _____

Describe proposed activities/engagement at EDBD: _____

Entertainers: list all equipment and approximate space required: _____

Do you need electricity? If YES, you must call our office (361-882-3439) to make arrangements for your specific needs. \$5.00 additional charge for electricity reservation. **YOU MUST PROVIDE YOUR OWN ELECTRICAL CORDS** YES NO

Do you require volunteers from CBBF? YES NO If so, how many? _____ What will the volunteers do? _____

Will you be SELLING or PROMOTING merchandise or a business service? CBBF has the right to disallow the sale of certain services and/or products. If you have questions, please call office (361-882-3439) YES NO

ITEM/SERVICE	CHARGE	# needed	TOTAL
EXHIBITOR / VENDOR FEE (required for ALL exhibitors/vendors)	50.00		
NON-PROFIT/NOT-FOR-PROFIT ORGANIZATIONS and GOVERNMENT ENTITIES	20.00		
Corner Booth Reservation Fee	15.00		
Electricity Request Fee – NOT FOOD VENDORS	5.00		
\$10.00 Charge for Each Extra Table Requested	10.00		
\$1.00 Charge for Each Extra Chair Requested	1.00		
TOTAL AMOUNT DUE TO CBBF (check, cash, money order or credit card):			

CONTACT US REGARDING SCHOLARSHIPS AVAILABLE FOR NON-PROFIT, NOT-FOR-PROFIT & GOVERNMENT ENTITIES

If you would like an invoice, please check here. If you require a receipt, please check here.

To pay by credit card: use paypal on our website: <http://www.baysfoundation.org> or call office at 361-882-3439 and FAX completed form (THIS PAGE ONLY) to 361-882-5625

To pay by check or money order: Make checks payable to COASTAL BEND BAYS FOUNDATION Mail check and completed form (THIS PAGE ONLY) to:

**Coastal Bend Bays Foundation
 1231 Agnes Street, Ste. A-15
 Corpus Christi, TX 78401**

I AGREE TO ABIDE BY THE ABOVE AGREEMENT.

CBBF Use Only: Date Paid _____
 ck # _____ credit card __ cash __
 Invoice mailed _____
 Receipt mailed _____

 (Signature required) (Date)